



1304 Ronzheimer Avenue

St. Charles, IL 60174

331-228-4873 phone 331-228-4874 fax

Serving the children and families of the Geneva, St. Charles, Kaneland, Central and Batavia Community School Districts

STUDENT INCIDENT REPORT

*Incident Report # _____

STUDENTS NAME	CLASS/GRADE	DATE
DATE OF INCIDENT	TIME	TEACHER

1. The purpose of this report is to inform you of an incident involving the above named student.
2. You are urged to cooperate with the school in action initiated in response to this incident.
3. If this incident may require an insurance claim, please contact the Mid-Valley Principal or Program Coordinator.

Accident Event/Setting: _____

Description of Incident: _____

Staff Response: _____

Additional Comments: _____

Teacher Signature

Parent Signature

Program Supervisors Signature

*Please sign and return copy to school