

**MID-VALLEY SPECIAL EDUCATION COOPERATIVE**  
**Licensed Educator Evaluation Plan**

**Pre-Post Observation Form**

Staff Name \_\_\_\_\_ Evaluator Name \_\_\_\_\_ Date of Observation \_\_\_\_\_

Number of Students \_\_\_\_\_ Number of Staff \_\_\_\_\_ Lesson/Subject \_\_\_\_\_ Length of Lesson \_\_\_\_\_

Materials Used \_\_\_\_\_

Are there any specific aspects of the observation that you would like feedback? \_\_\_\_\_

<p><b>DOMAIN I – Planning and Preparation</b></p> <p>a. Demonstrates knowledge of content and pedagogy</p> <p>b. Demonstrates knowledge of students</p> <p>c. Selects appropriate instructional goals</p> <p>d. Demonstrates knowledge of resources</p> <p>e. Designs coherent instruction</p> <p>f. Assesses student learning</p>	<p><u>Pre-Observation</u></p> <ul style="list-style-type: none"><li>• <i>What information about your students' performance data collected from prior lessons, their knowledge base, learning and curriculum has lead you to select this lesson? (1a, 1b, 1f)?</i></li><li>• <i>What types of instructional tools, materials, strategies, or classroom arrangements s will you use to facilitate learning and engage students? (1d, 1e)</i></li><li>• <i>What have you identified as learning targets for the students in your classroom during this instructional period? How will you assess their learning?</i></li></ul> <p><u>Observation/Comments:</u></p>
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<p><b>DOMAIN II – Environment</b></p> <p>a. Creates an environment of respect and rapport</p> <p>b. Establishes a culture for learning</p> <p>c. Manages classroom procedures</p> <p>d. Manages student behavior</p> <p>e. Organizes physical space</p>	<p><u>Pre-Observation</u></p> <ul style="list-style-type: none"> <li>• <i>If applicable, how will you integrate the use of other adults present to facilitate learning and instructional delivery? (2a, 2b, 2c)</i></li> </ul> <p><u>Observation/Comments:</u></p>
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<p><b>DOMAIN III – Instruction/Delivery of Services</b></p> <p>a. Communicates clearly and accurately</p> <p>b. Uses questions/discussion techniques</p> <p>c. Engages students in learning</p> <p>d. Provides feedback to students</p> <p>e. Demonstrates flexibility and responsiveness</p>	<p><u>Pre-Observation</u></p> <ul style="list-style-type: none"> <li>• <i>What specific instructional or management techniques will you employ during instruction and how have you selected these? (3z, 3d, 3e)</i></li> </ul> <p><u>Observation/Comments</u></p>
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<p><b>DOMAIN IV – Professional Responsibilities</b></p> <p>a. Reflects on professional practices</p>	<p><u>Post-Observation</u></p> <ul style="list-style-type: none"> <li>• <i>If you had a chance to teach this lesson again to the same group of students, what would you do differently, from planning through execution?</i></li> <li>• <i>Were the students sufficiently engaged? If yes, why? If no, why not? What should be done differently?</i></li> <li>• <i>Using the data obtained from this lesson, what have you determined to be the next steps for your students' both in relation to the curriculum and instruction?</i></li> <li>• <i>Reflect on your professional learning and its effect on the success of this lesson and/or activity? If so, how?</i></li> </ul> <p><u>Observation/Comments:</u></p>
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<p><b>DOMAIN IV – Professional Responsibilities</b></p> <p>b. Maintains accurate records</p> <p>c. Communicates with families</p> <p>d. Contributes to school and district</p> <p>e. Grows and develops professionally</p> <p>f. Shows professionalism</p>	<p><u>Post-Observation</u></p> <ul style="list-style-type: none"> <li>• <i>In reflecting on your professional practice, how have you contributed to Mid-Valley and grown professionally? (Bring documents to the post-conference to share.)</i></li> <li>• <i>Is there anything else you would like to add or share regarding professional responsibilities?</i></li> </ul> <p><u>Observation/Comments:</u></p>
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Additional Comments from Staff Member or Evaluator:

Follow-up Date and Activities:

\_\_\_\_\_  
Signature of Staff Member\*

\_\_\_\_\_  
Signature of Evaluator

Date: \_\_\_\_\_

*\* Indicates that content has been seen and discussed*