

ALTERNATE PATHWAY	PREFERRED PATHWAY	MOVE-IN PATHWAY
1. Special Education Team has a student concern that may result in MV placement	1. The Special Education Team has a student concern that may result in MV placement	1. The special education team reviews the IEP of a move-in student with program similar to MV listed on the student's IEP.
2. The District referring person completes the <u>MV Program Referral Information</u> form and sends to the district administrator to approve request. If approved, district administrator forwards it to the MVSEC Office.	2. The District referring person completes the <u>MV Program Referral Information</u> form and sends it to the district administrator to approve the request. If approved, district administrator forwards it to the MVSEC Office.	2. The District referring person completes the <u>MV Program Referral Information</u> form and sends it to the district administrator to approve the request. If approved, district administrator forwards it to the MVSEC Office.
3. The MV coordinator contacts referring person to review request and determine possible action steps. The coordinator may observe, review records, etc.	3. The MV coordinator contacts referring person to review request and determine possible action steps. The coordinator may observe, review records, etc.	3. The MV coordinator contacts referring person to review request and determine possible action steps. The coordinator may observe, review records, etc.
4. The MV coordinator attends IEP meeting (if possible) where MV placement is recommended. <b>The meeting is suspended for final placement decision.</b>	4. The District and MV make arrangements for parent visit to prepare for placement options meeting. <b>(Accompanied by staff from the district.)</b> <i>Inform MV of the outcome.</i>	4. The MV coordinator (if possible) attends IEP meeting where MV placement is recommended who may provide information and registration materials to parents. <b>District arranges for transportation* and a start date.</b>
5. The District and MV make arrangements for parent visit to prepare <u>for final placement decision</u> . <b>(Accompanied by staff from the district.)</b> <i>Inform MV of the outcome.</i>	5. The MV coordinator (if possible) attends IEP meeting where MV placement is recommended who may provide information and registration materials to parents. <b>District arranges for transportation* and a start date.</b>	5. The home school district is responsible for contacting the previous district for school records and forwarding them to MV when they become available.
6. MV coordinator attends IEP meeting where MV placement is recommended and may provide information and registration materials to parents. <b>District arranges for transportation* and a start date.</b>	6. District staff completes <u>MV Placement Checklist</u> and sends it, along with additional requested information, to the MV office or MJC Office.	6. District staff completes <u>MV Placement Checklist</u> and sends it, along with additional requested information, to the MV office or MJC Office.
7. District staff completes <u>MV Placement Checklist</u> and sends it, along with additional requested information, to the MV office.	7. Appropriate MV staff receive orientation by the program coordinator and receive student information.	7. Appropriate MV staff receive orientation by the program coordinator and receive student information.
8. Appropriate MV staff receive orientation by the program coordinator and receive student information.	8. Parents offered the opportunity to visit the classroom and/or brief informal <b>welcome meeting</b> at the school/program to meet staff.	8. Parents are offered the opportunity to visit the Program/ classroom, meet staff, and <b>participate in an IEP meeting to formalize the placement.</b> (At MV Program.)
9. A 30-day review meeting may be scheduled, if needed, to review the IEP.	9. A 30-day review meeting may be scheduled, if needed, to review the IEP.	9. A 30-day review meeting may be scheduled, if needed, to review the IEP.

**All paperwork up until Step 9 is the responsibility of the referring district. 12-15-14 \*Except for Transition Services.**